



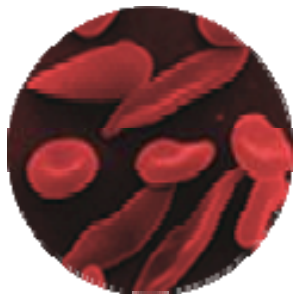
# The Sickle Cell Foundation of Orange County

## VENDOR AGREEMENT

### 2009 Walk for Another Day! Walk-A-Thon

#### RULES/GUIDELINES

- 1. BOOTH SPACE:** Vendor booths are 10'x10'. Vendors with larger booths will be charged for additional booth space. Price of 10'x20' booths equals price listed for 10'x10' multiplied by (1.6). Festival only provides the space; Vendors must provide their own booths, tents, tables, chairs, etc. Vendors must occupy their assigned space. No subletting of booths allowed. All employees must wear a wristband to work within the booth.
- 2. EXCLUSIVITY** – Types of merchandise sold must be included with the application and approved by Walk-A-Thon. [Please contact our Walk-A-Thon Vendor Coordinator @ 949-331-8121](mailto:walkathon@scfoc.org)
- 3 WASTE DISPOSAL:** it is responsibility of each vendor to keep the booth and the surrounding area clean. Vendors must provide their own garbage receptacles and garbage bags. Vendors failing to abide by waste disposal guidelines will forfeit their cleaning deposit and jeopardize their participation in future events.
- 4. EVENT DAY SETUP:** Vendors will not be allowed to set up until fees are paid. Booth location is determined by date of payment. **Vendor Set-Up:** Sunday, October 4<sup>th</sup>, 7 AM. **Vendor check-in** begins at 7 AM Sunday. Confirmed vendors will be given first priority. Vendors who have not sent in an application with fees paid in full and received confirmation are not guaranteed a space. **Vehicles & Parking:** No vehicles will be allowed entry to grounds after 9:00 AM.  
**Business Hours:** Vendors must be ready for business by 7 AM and will not be allowed to break down their booth until 1:00 P.M.
- 5. PROHIBITED MERCHANDISE:** Vendors may not sell: beverages, alcohol or drug paraphernalia.
- 6. SALES TAX:** It is the vendor's responsibility to adhere to city and state tax guidelines in the collection and **payment** of sales tax.
- 7. ONLY ITEMS** listed on a list included with your vendor application and approved by the Coordinator may be sold.



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8. **SECURITY:** Vendor will be solely responsible for the security and safety of their cash, coupons, equipment, goods, inventory, supplies, or any other property.
9. **Walk-A-Thon GUIDELINES** will be strictly monitored. If violations occur, two warning will be issued. Additional violations will result in removal from the by Police without refund.
10. **DEPOSIT FEE:** After acceptance, if you cannot participate, your deposit fee will not be returned.
11. **ACTS OF GOD:** The Walk-A-Thon producers, promoters, sponsors, staff/employees, volunteers, etc. are in no way responsible or liable for personal adversity or acts of God.
12. **RAIN OUT POLICY:** NO REFUNDS
13. **INSURANCE COVERAGE:** You must provide a Certificate of Insurance indicating coverage for The City of Irvine and location at: The Heritage Park 14301 Yale Avenue, Irvine, and CA 92623. Copy of your insurance and application along with fees to be turned in no later than September 15<sup>th</sup>, 2009.

Print Name \_\_\_\_\_ Signature \_\_\_\_\_

Date: \_\_\_\_\_, 2009